



Sanctuary on 8th Street 2023-2024 After-School Program Enrollment Application

The after-school program takes place from **2:45 to 5:45 p.m.** on regular school days, and **1:30 to 5:45 p.m. on early release days**. The program begins on **Monday, August 14th**.

Child's Last Name: _____ **MI:** _____ **First Name:** _____

Date of Birth: ____/____/____ **Gender:** ____M____F

Name of Child's School: _____ **Grade for '23/24 School Year:** _____

Student ID#: S _____ **Last 4 of Social Security #** _____

Race: ____White/Caucasian ____Native American ____Asian/Pacific ____Black or African/American ____Hispanic
____Multiracial ____Prefer Not To Answer

Child's Address: _____ **Apt. #** _____ **Zip Code:** _____

Parent/Guardian/Foster Parent Information: (please provide two names if applicable)

First /Last Name: _____ **Phone:** _____

First/Last Name: _____ **Phone:** _____

Parent E-mail Address: _____

Emergency Contact If Parent/Guardian Cannot be Reached*:

Name: _____ **Phone:** _____

*Person to be contacted in case of illness, accident, or emergency who is authorized to remove the child from the facility in the absence of a parent/guardian or if we cannot reach the parent/guardian.

In addition to Parents/Guardians listed above, the following person(s) are authorized to pick up my child:

Name: _____ **Phone: ()** _____

Relationship to child: _____

Name: _____ **Phone: ()** _____

Relationship to child: _____

Name: _____ **Phone: ()** _____

Relationship to child: _____

Registration Fees:

Registration fees for the afterschool program are as follows: **\$10 if you have one child enrolled in the program, and \$20 if you have two or more children enrolled.** Please pay cash or check made out to Sanctuary on 8th Street. Fees are due with application.

Additional Application Questions:

1. How will your child be transported to the after-school program?

<input type="checkbox"/>	Dropped off by parent/guardian or their designee
<input type="checkbox"/>	Picked up by Sanctuary on 8 th Street Staff in van (as of now, only available at Andrew Robinson)
<input type="checkbox"/>	Other (Please describe):

Note: You can call Duval County Public Schools Transportation Office at **(904) 858-6200** to find out if there is a bus your child can take from school that drops off near the Sanctuary. We are located at **120 E. 8th St.** The Transportation Office hours are 7:30 AM - 4:30 PM Monday through Friday.

2. Is your child allowed to walk home at the end of the day*? ____ Yes ____ No

**If yes, please contact Rick Cartlidge to discuss a safety plan for your child.*

3. Does your child have any behavior issues that we should be aware of? ____ Yes ____ No

(If "Yes" please, explain. This question is to help us help your child to the best of our ability.)

4. Does your child have any special medical needs? ____ Yes ____ No

(If "Yes," please, explain):

5. Is your child currently taking medication to alter or modify behavior and/or mood?

____ Yes ____ No

(If "Yes" please, explain):

6. Does your child have any allergies ____ Yes ____ No

After-School Meals Program:

Each student will receive one nutritious meal each afternoon while attending the program through our partnership with the *Kids Hope Alliance After-School Meals Program*. To create fairness for all students, no students is permitted to bring outside food or drink to the Sanctuary, unless the director gives them specific permission.

Kids In the Kitchen & Fresh Minds Program:

In partnership with the *Junior League of Jacksonville*, all Sanctuary students will have the opportunity to participate in *Kids in the Kitchen* lessons once a month. Visiting volunteers conduct cooking classes and provide instruction and recipes for healthy eating. They also prepare meal kits with recipe instructions to send home monthly with each Sanctuary family, usually with snacks included as well. This is a free program called Fresh Minds.

My family would like to receive the free monthly meal kits and recipes. ____ Yes ____ No

Kids Hope Alliance Data: The Sanctuary on 8th Street after-school and summer programs are partially funded by a grant through the City of Jacksonville Kids Hope Alliance, as well as a grant through United Way of Northeast Florida. In order to obtain this funding, we need to collect the following information. **Children and youth are considered at-hope if they fall into one or more of the following categories:**

- Live in a family whose income is (100%) or below the state median income level (SMI) for Duval County based on family size. This data can be found on the Department of Housing and Urban Development website at: <https://www.huduser.gov/portal/datasets/il.html>. (The 100% level can be calculated by doubling the 50% income limit.) **OR** qualifies for free or reduced lunch.
- Under Protective Services or in foster care - regardless of income
- Has an Individualized Education Plan (IBP) **OR** is a recipient of the Family Empowerment Scholarship for Students with Unique Abilities (FES-UA).

My child/children fall(s) into one of the above categories. ____ Yes ____ No

PLEASE read the following sections carefully before signing. Your signature at the bottom of this application indicates your acknowledgment of and agreement with ALL of the following:

Field Trip Release:

I understand that as a participant of the Sanctuary on 8th Street after-school program, my child is eligible for field trips, experience trips, community service trips, and other offsite activities based on good behavior and participation in the program. I give my permission for my child to participate in all trips and understand that my child may be transported by Sanctuary on 8th Street vans or rented vehicles. I understand and agree that the Release of Liability which I have executed extends to all offsite activities, including the transportation to and from those offsite activities.

Authorization for Emergency Care:

In case of accident or serious illness, and the program site is unable to reach me, I hereby authorize Sanctuary on 8th Street to make whatever arrangements necessary to provide care and treatment for my child. In case of accident/serious illness where the immediate treatment of my child is not necessary, but he/she is unable to remain in the program, I will be contacted, or transportation arrangements will be made for my child. If the program is unable to reach me, I authorize Sanctuary on 8th Street to contact one of the persons indicated on the enrollment form and ask them to pick up and transport my child home.

General Release of Liability:

1. This is a Release of Liability and a waiver of legal rights. It deprives you of the right to sue the Sanctuary on 8th Street and other people and entities. Do not sign it unless you have read it in its entirety.
2. The Sanctuary on 8th Street is an after-school youth development program and summer camp ("the Program"). I confirm that I am the parent or legal guardian for the child listed in the Sanctuary on 8th Street 2023-24 After School Application ("my child"). I give permission for my child to participate in all Program activities unless I provide other directions in writing. I understand that some Program activities include the risk of injury. I assume that risk and personal responsibility for damages resulting from injury to my child related to Program activities.
3. If I have concerns with Program policies, I will discuss them with the Executive Director.
4. I agree to release and hold harmless and covenant not to sue any of the entities and people listed in paragraph 5 of this Release of Liability for any injury or property damage suffered by my child that is related to my child's participation in Program activities, including any injury or property damage related to transportation to Program activities. This Release of Liability binds me, my child, my child's other parents and guardians, and the next of kin of my child, me, and any other guardians.
5. This Release of Liability applies to:
 - a. The Sanctuary on 8th Street, its affiliated organizations, administrators, directors, officers, agents, coaches, staff, volunteers, and employees.
 - b. The City of Jacksonville, its affiliated organizations, administrators, directors, officers, agents, coaches, staff, volunteers, and employees.
 - c. The Kids Hope Alliance, its affiliated organizations, administrators, directors, officers, agents, coaches, staff, volunteers, and employees.
 - d. Other Program participants and their parents, legal guardians, and next of kin.
 - e. Sponsoring agencies and individuals, donors, and advertisers.
 - f. Owners and lessors of property used for Program activities.

Voice and Image Public Relations Release:

I hereby grant the Sanctuary on 8th Street the right to use my child's name and photographs/videos of my child involved in Sanctuary on 8th Street activities (either on or off site) at any time for editorial, illustration, promotional, advertising, media coverage and/or similar purposes in connection with any publication or activity as part of Sanctuary on 8th Street. I agree to allow my child's name and/or photograph to be used on Facebook, Instagram, other social media sites and/or the Sanctuary on 8th Street website. I also give my consent for my child to be interviewed by the media regarding their participation in Sanctuary on 8th Street programs. I also understand Sanctuary on 8th Street may release photos of my child to partner organizations, funders, media, etc. for use in their promotional purposes and allow same to take promotional photos/videos.

School Information Release:

I understand that one of the goals of the Sanctuary on 8th Street is to assist my child with school success in both the summer camp and after school learning programs. As such, I give permission to Sanctuary on 8th Street to access my child's school records (official school files to include academic, attendance, discipline, test scores, IEP plans and all other areas) through the Duval County Public Schools and Kids Hope Alliance. I give permission to Sanctuary on 8th Street to continue tracking my child's progress after they leave the program unless I specifically request in writing that they do

not do so. I will provide a copy of my child's report card to the Sanctuary on 8th Street each quarter as well as other school documents that relate to my child's success. I understand that the Sanctuary on 8th Street will share information with individual staff members and Kids Hope Alliance staff as needed to help with my child's success but that there are written policies and procedures in place for confidentiality of my child's records.

Department of Children and Families Information:

I have received the information packet from the Florida Department of Children and Families (DCF), including the brochure titled *Influenza Virus, The Flu, A Guide for Parents*, and the brochure titled *When Life Happens ...Don't be a Distracted Adult*.

Student Behavior Policies:

Sanctuary staff have three important guidelines for student behavior: **work hard, be nice, and have a good attitude**. We work constantly with our children to help them improve their behavior, and we are asking for parent and family support as well. Students who demonstrate these three actions will earn the ability to attend field trips and will earn bracelets to spend in the "store". Students who repeatedly disregard these guidelines, despite redirection by staff, are subject to receiving a day off from the after-school program, at the director's discretion. If the behavior continues after multiple days off, the student could face removal from the program, at the director's discretion.

Application is NOT considered complete unless signed below to indicate agreement with all of the above. Please make sure you have read this application carefully.

Child's Name (Print)

Parent or Legal Guardian Name (Print)

Parent or Legal Guardian Signature

Date

For More Information,

Phone: 904.356.3588

Website: Sanctuaryon8th.org

Email: rick@sanctuaryon8th.org



United Way
of Northeast Florida

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@sanctuaryon8th



KIDS HOPE ALLIANCE
The Jacksonville Partnership
for Children, Youth & Families

Please review the remainder of this form. A signature from the parent/guardian is required to ensure your child's participation.

During the 2009 legislative session, a new law was passed that requires child care facilities, family day care homes and large family child care homes provide parents with information detailing the causes, symptoms, and transmission of the influenza virus (the flu) every year during August and September.

My signature below verifies receipt of the brochure on *Influenza Virus, The Flu, A Guide to Parents*:

Name: _____
 Child's Name: _____
 Date Received: _____
 Signature: _____

Please complete and return this portion of the brochure to your child care provider, in order for them to maintain it in their records.



What should I do if my child gets sick?

Consult your doctor and make sure your child gets plenty of rest and drinks a lot of fluids. Never give aspirin or medicine that has aspirin in it to children or teenagers who may have the flu.

CALL OR TAKE YOUR CHILD TO A DOCTOR RIGHT AWAY IF YOUR CHILD:

- Has a high fever or fever that lasts a long time
- Has trouble breathing or breathes fast
- Has skin that looks blue
- Is not drinking enough
- Seems confused, will not wake up, does not want to be held, or has seizures (uncontrolled shaking)
- Gets better but then worse again
- Has other conditions (like heart or lung disease, diabetes) that get worse



How can I protect my child from the flu?

A flu vaccine is the best way to protect against the flu. Because the flu virus changes year to year, annual vaccination against the flu is recommended. The CDC recommends that all children from the ages of 6 months up to their 19th birthday receive a flu vaccine every fall or winter (children receiving a vaccine for the first time require two doses). You also can protect your child by receiving a flu vaccine yourself.

What can I do to prevent the spread of germs?

The main way that the flu spreads is in respiratory droplets from coughing and sneezing. This can happen when droplets from a cough or sneeze of an infected person are propelled through the air and infect someone nearby. Though much less frequent, the flu may also spread through indirect contact with contaminated hands and articles soiled with nose and throat secretions. To prevent the spread of germs:

- Wash hands often with soap and water.
- Cover mouth/nose during coughs and sneezes. If you don't have a tissue, cough or sneeze into your upper sleeve, not your hands.
- Limit contact with people who show signs of illness.
- Keep hands away from the face. Germs are often spread when a person touches something that is contaminated with germs and then touches his or her eyes, nose, or mouth.



When should my child stay home from child care?

A person may be contagious and able to spread the virus from 1 day before showing symptoms to up to 5 days after getting sick. The time frame could be longer in children and in people who don't fight disease well (people with weakened immune systems). When sick, your child should stay at home to rest and to avoid giving the flu to other children and should not return to child care or other group setting until his or her temperature has been normal and has been sign and symptom free for a period of 24 hours.

For additional helpful information about the dangers of the flu and how to protect your child, visit: <http://www.cdc.gov/flu/> or <http://www.immunizeflorida.org/>

What is the influenza (flu) virus?

Influenza ("the flu") is caused by a virus which infects the nose, throat, and lungs. According to the US Center for Disease Control and Prevention (CDC), the flu is more dangerous than the common cold for children. Unlike the common cold, the flu can cause severe illness and life threatening complications in many people. Children under 5 who have the flu commonly need medical care. Severe flu complications are most common in children younger than 2 years old. Flu season can begin as early as October and last as late as May.



How can I tell if my child has a cold, or the flu?

Most people with the flu feel tired and have fever, headache, dry cough, sore throat, runny or stuffy nose, and sore muscles. Some people, especially children, may also have stomach problems and diarrhea. Because the flu and colds have similar symptoms, it can be difficult to tell the difference between them based on symptoms alone. In general, the flu is worse than the common cold, and symptoms such as fever, body aches, extreme tiredness, and dry cough are more common and intense. People with colds are more likely to have a runny or stuffy nose. Colds generally do not result in serious health problems, such as pneumonia, bacterial infections, or hospitalizations.



For additional information, please visit
www.myflorida.com/childcare or contact your
local licensing office below:

CF/PI 175-70, June 2009

This brochure was created by the Department of Children and Families in consultation with the Department of Health.

INFLUENZA VIRUS



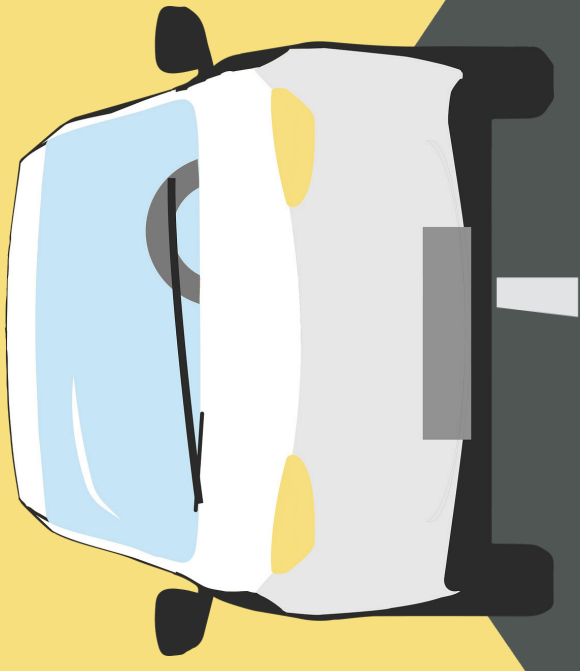
"The Flu"
A Guide
for Parents

A change in daily routine, lack of sleep, stress, fatigue, cell phone use, and simple distractions are some things parents experience and can be contributing factors as to why children have been left unknowingly in vehicles...



Developed by:
The Office of Child Care Regulation
www.myflfamilies.com/childcare
CF/PI 175-12, May 2019

When life happens...Don't be a
**DISTRACTED
ADULT**





FACTS ABOUT HEATSTROKE:

It only takes a car **10 minutes to heat up 20** degrees and become deadly.

Even with a **window cracked**, the temperature inside a vehicle can cause heatstroke.

The body temperature of a child increases **3 to 5 times faster** than an adult's body.



⚠ PREVENTION TIPS:

- Never leave your child alone in a car and call 911 if you see any child locked in a car!
- Make a habit of checking the front and back seat of the car before you walk away.
- Be especially mindful during hectic or busy times, schedule or route changes, and periods of emotional stress or chaos.
- Create reminders by putting something in the back seat that you will need at work, school or home such as a briefcase, purse, cell phone or your left shoe.
- Keep a stuffed animal in the baby's car seat and place it on the front seat as a reminder when the baby is in the back seat.
- Set a calendar reminder on your electronic device to make sure you dropped your child off at child care.
- Make it a routine to always notify your child's child care provider in advance if your child is going to be late or absent; ask them to contact you if your child hasn't arrived as scheduled.

During the 2018 legislative session, a new law was passed that requires child care facilities, family day care homes and large family child care homes to provide parents, during the months of April and September each year, with information regarding the potential for distracted adults to fail to drop off a child at the facility/home and instead leave them in the adult's vehicle upon arrival at the adult's destination.



My signature below verifies receipt of the Distracted Adult brochure

Parent/Guardian:

Child's Name:

Date:

Please complete and return this portion of the brochure to your child care provider, to maintain the receipt in their records.